



Departmental Policy and Procedure

Clark Meadows Visitation during COVID Pandemic

Department: Clark Meadows at Ferris Hills

Effective Date: 7/20/2020

Related Departments: All

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Purpose:

To ensure safe visitations per Department of Health regulations during the COVID Pandemic.

Procedure:

- Visitations will be limited to Mondays through Fridays with 2 half hour time slots offered at 10 am to 10:30 am and 2 pm to 2:30 pm. Only 2 visitors will be allowed per Resident per time slot.
- Visitors will be required to reserve a time slot for visits which will be recorded on the CM COVID Visitors schedule.
- The number of visitors per day will be limited to 10% of the current daily occupancy (ie. 40 Residents inhouse = 4 total visitors).
- Upon arrival, visitors will call the front desk and wait for a staff member to come to their car to complete the COVID questionnaire and have their temperature taken. Family will receive a print out of visitation expectations.
- Each visitor will be logged into the DOH Visitor Tracking form.
- Visits will be held on the back patio under the canopy outside of the private dining room weather permitting. Chairs will be placed and marked 6 feet apart. In the event of temperatures at/below 60 degrees or during inclement weather, visits will take place in the dining room by the outside door, 6 feet apart. Staff will open and close door for the visitor upon entrance and exit to ensure minimal contact with surface areas. Staff will thoroughly sanitize the table and chairs, change table cloths and reset only after visits are complete.
- Residents and visitors will wear masks throughout the visit. Clark Meadows will provide masks to anyone without. Hand sanitizer will be made available to visitors and Residents.
- Each half hour visit will be supervised by staff from the private dining room to ensure compliance with visitation rules.
- Visitors will be prompted after the half hour is up and Resident will be escorted back into the building.
- Staff will sanitize the visitation site after each visit.
- If at any time a Resident or staff member tests positive for COVID all visitations will be cancelled until further notice.

Reviewed by:

Date:

Revised

Jennifer Army, Program Manager

9/21/2020

Yes

No

